

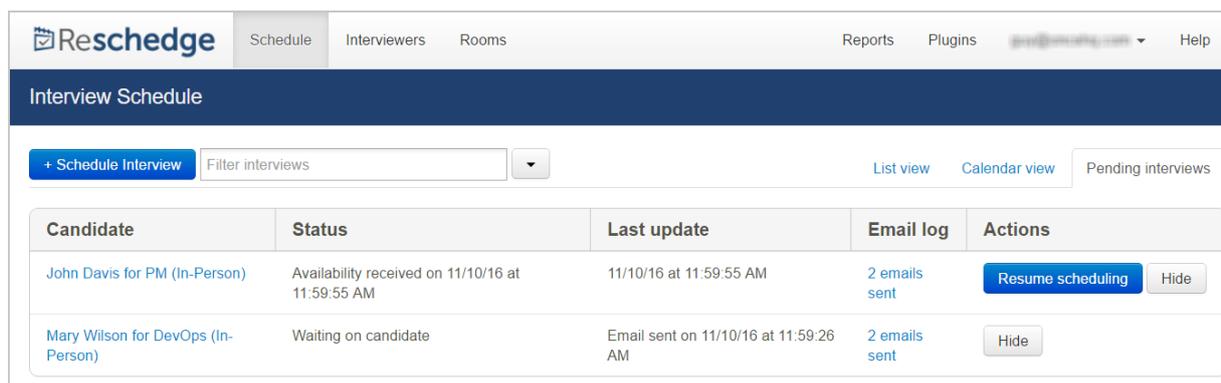
Reschede: Pending Interviews view

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The home page of your Reschede account is the Schedule tab in the top navigation bar. This is the place where you can view and manage your past, future, and pending Interviews, or [schedule new Interviews](#).

You can either view all Interviews that appear in each view, or [filter your results, by entering relevant Filters in the Filter interviews textbox](#).

You can view your Interviews in three modes: [List view](#), [Calendar view](#), and pending interviews view



The screenshot shows the 'Interview Schedule' page in Reschede. At the top, there is a navigation bar with 'Reschede', 'Schedule', 'Interviewers', 'Rooms', 'Reports', 'Plugins', a user profile dropdown, and 'Help'. Below this is a dark blue header with 'Interview Schedule'. A toolbar contains a '+ Schedule Interview' button, a 'Filter interviews' search box, and view options: 'List view', 'Calendar view', and 'Pending interviews' (which is selected). The main content is a table with the following data:

Candidate	Status	Last update	Email log	Actions
John Davis for PM (In-Person)	Availability received on 11/10/16 at 11:59:55 AM	11/10/16 at 11:59:55 AM	2 emails sent	Resume scheduling Hide
Mary Wilson for DevOps (In-Person)	Waiting on candidate	Email sent on 11/10/16 at 11:59:26 AM	2 emails sent	Hide

The third view that is available in Reschede is the Pending Interviews view. This view is different from the other two, as it doesn't preview Interviews that were scheduled, but Interviews in-process.

When a User starts to schedule a new Interview, and asks the Candidate for their availability, [the Interview creation process is paused](#), and the Candidate is added to the Pending Interviews list, with "Waiting on Candidate" status.

After the Candidate has filled out their availability using the Reschede platform, their status is changed to Availability received, and the action's date & time will be indicated. You can then click on the blue Resume scheduling button to [continue the Interview creation process](#).

In this view, you're also able to view the emails that were sent to the Candidate, asking to fill out his availability, or to Hide the Interview in-process completely. You can also click on

the Candidate's name to enter the second stage in the Interview creation process, fill out their availability manually, change their details or send them another email asking for their availability.
