

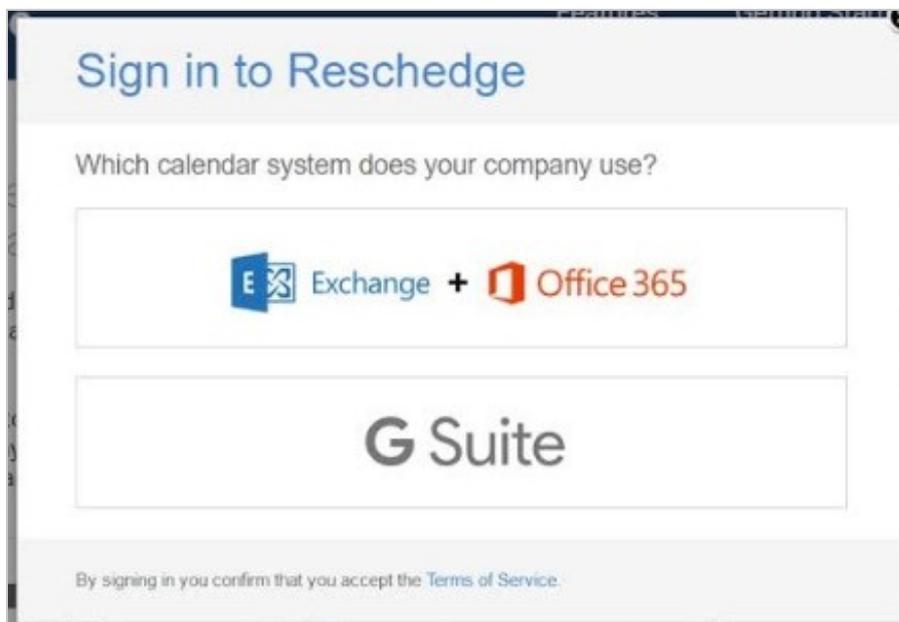
# Accessing your Reschede account

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To access your Reschede account, go to <https://reschede.com>, and click on the Sign in button at top-right corner on the Reschede home page.



A new lightbox will open, and you will be prompted to choose the calendar system your organization uses – **either Microsoft Exchange + Office 365, or G Suite.**



## Signing in with Microsoft Outlook + Exchange

If your organization uses Microsoft Exchange, or Office 365, you should choose to sign in with Microsoft Exchange + Office 365. After entering your Reschede email address and password you will be redirected to your Reschede account.

## Signing in with G Suite

If your organization uses G Suite, there are two options:

1. You are already signed into your G Suite account. In this case, you will only be asked to choose your G Suite account and allow Reschede to access it

2. You are not signed into your G Suite account. In this case, you will be asked to connect to your G Suite account and allow Reschedule to access it.

In both cases, the connection is secured using the OAuth 2 protocol and Reschedule won't have access to your G Suite credentials.

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